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| **Post Details** | | **Last Updated** 09/05/2022 | |
| **Faculty/Administrative/Service Department:** | Faculty of Health and Medical Sciences/ Department of Clinical and Experimental Medicine / Surrey Health Economics Centre | | |
| **Job Title:** | Principal Research Fellow in Health Economics | | |
| **Job Family & Job Level** | Research | |  |
| **Responsible to:** | Professor of Health Economics and ultimately the Director of Surrey Clinical Trials Unit | | |
| **Responsible for:** | Research staff | | |
| **Job Summary and Purpose** | | | |
| To lead and deliver research in accordance with the aims of the Faculty. To secure funding for own research projects and for projects for those staff under the role holder’s direct supervision. To make a significant contributions to management, co-ordination and/or policy formation at Centre /Department, Faculty, University or national level. | | | |
| **Main Responsibilities and Activities** | | | |
| **Research and Research Collaborations**  Contribute to the development of the research of the Faculty, by managing significant areas of research activity within a specified field.  Full operational responsibility for projects and research facilities.  Actively seek and attract funding for research, consultancy or similar programmes and hold grants, acting as principal investigator on major research projects.  Develop a sustained track record of published research findings in high quality research journals and/or monographs to maintain and grow reputation in own subject area.  To give presentations at major international conferences.  Encourage the submission of bids by others in the group and to assist them promote their area of research.  Seek collaborative research opportunities with other members of Faculty staff and develop multidisciplinary research links with other parts of the University where appropriate.  Contribute to the management of quality, audit and other external assessments, e.g. the Research Excellence Framework.  Develop and manage a significant portfolio of knowledge transfer activities with demonstrable social and/ or economic impact and benefit to the University.  Contribute to the successful commercialisation of patents, inventions and any other exploitable intellectual property.  To have involvement in funded research or large interdisciplinary projects that have a national or international profile.  Translate research findings towards application and policy.  **Teaching and Learning**  Supervision/co-supervision of undergraduate/postgraduate taught student projects/dissertations  Contribute to the delivery of learning and teaching activities across the UG/PGT/PGR spectrum, with evidence of being able to pitch the delivery appropriately to different audiences  **Contribution and Esteem**  Build effective and beneficial liaisons between industry and government, identifying opportunities that have impact and support the research agenda.  Create and maintain effective and mutually beneficial collaborations and partnerships with groups, organisations and businesses outside the HE sector.  Instigate and/or encourage innovation and engagement activity including the establishment of strategic links with industrial partners and international collaborators outside the HE sector.  Broker successful national and international partnerships and collaborations between commercial/public/governmental and academic groups.  Make significant contribution to the advancement of knowledge and/or its application to the subject area/ professional practice/ policy-making at a national/international level.  **Leadership and Management**  Carry out management and administrative tasks associated with specified research funding, including managing and guiding a research team of a group of staff involved in research; risk assessment of project activities; preparation of annual reports.  Manage the financial and physical resources associated with the research activities and oversee procedures required to ensure accurate and timely formal reporting and financial control.  Contribute or lead the co-ordination of large University projects/initiatives that impact upon the Faculty.  Contribute or lead on initiating activities that promote/maintain links with bodies external to the HEI sector that have demonstrable social, cultural and/or economic impact and benefit to the University.  Undertake and lead on the advice, supervision and guidance to peers and colleagues on relevance of research to external businesses and organisations.  **Person Specification**  The post holder must have:   * The post holder will have a doctoral degree or equivalent. * Outstanding qualities and achievements in scholarship and research at a national and international level which have made a significant contribution to the advancement of their subject. * Academic publication record. * Evidence of leadership in research, including postgraduate research supervision. * Evidence of a record of sustained research funding, the ability to attract realistic funding within the context of the Faculty's academic and research plan. * Ability to manage and lead staff and areas of research activity. * Proven administrative ability at a senior level. * Evidence of contributions to conferences, professional meetings and societies at an international level and evidence of achievements in other external activities at an international level.   **Relationships and Contacts**  The post holder has prime responsibility for reporting and liaison with external funding bodies or sponsors. As a senior member of project teams, the post holder will also supervise the activities of research and technician staff within the particular research group.  **Special Requirements**  To attend national and international conferences for the purpose of disseminating research results.  **All staff are expected to:**   * Positively support equality of opportunity and equity of treatment to colleagues and students in accordance with the University of Surrey Equal Opportunities policy. * Help maintain a safe working environment by: * Attending training in Health and Safety requirements as necessary, both on appointment and as changes in duties and techniques demand. * Following local codes of safe working practices and the University of Surrey Health and Safety Policy. * Undertake such other duties within the scope of the post as may be requested by your Manager. * Work in accordance with the University’s core values. | | | |

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| **Addendum**  This document provides additional information relating to both specific aspects of the post/Faculty and any post specific person specification criteria. The information contained within this document should always be read in conjunction with the accompanying generic Job Purpose. | | |
| **Job Title:** | Principal Research Fellow in Health Economics | |
| **Background Information**  This important post is created to provide a leadership role in the Surrey Health Economics Centre (SHEC), taking responsibility for contributing significantly to its strategic development and management..  SHEC undertakes collaborative interdisciplinary research in health economics and health service delivery, supporting applied research in the health, medicine and social care fields. Members of SHEC work closely with other researchers in the [Department of Clinical and Experimental Medicine](https://www.surrey.ac.uk/school-biosciences-medicine/departments/clinical-experimental-medicine), [Surrey Clinical Trials Unit](http://ctu.surrey.ac.uk/), the School of Veterinary Medicine (on a global One Health One Medicine agenda) and the wider University. SHEC leads the health and social care economics in Kent, Surrey and Sussex for the NIHR Research Design Service (RDS) and the NIHR Applied Health Collaboration (ARC).  **The post holder will be responsible to:**   * The Director of Surrey Clinical Trials Unit in the Faculty of Health and Medical Sciences,   **The post holder will be responsible for:**   * Developing/leading and coordinating research activities relating to health economics and health service delivery.   The post holder will be expected to contribute to wider applied and translational health research opportunities where appropriate; examples include sleep, circadian rhythm, oncology and digital health.  They will be responsible for leading the development of innovative research proposals, identifying sources of funding, submitting funding bids, undertaking high quality research and publishing in appropriate journals.  The post holder will support the School research strategy, contribute to teaching across relevant modules, and ensure an excellent student experience within taught sessions.  Further, they will contribute to the development of undergraduate and postgraduate teaching within the School and contribute to /provide leadership in the international recruitment of postgraduate students and the development of local, national and international collaborations. | | |
| **Person Specification**  This section describes the sum total of knowledge, experience & competence required by the post holder that is necessary for standard acceptable performance in carrying out this role. This is in addition to the criteria contained within the accompanying generic Job Purpose. | | |
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| A higher research degree (PhD) or equivalent experience in health economics or a related discipline | | E |
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| Excellent communication, inter-personal and networking skills | | E |
| Sustained experience in successful competitive grant funding, ideally as PI | | E |
| Evidence of publishing research in high quality peer-reviewed journals | | E |
| Successfully supervising postgraduate/ PhD students | | E |
| Evidence of scholarly contributions to conferences and societies at an international level, and evidence of achievements in other external activities at an international level | | E |
| Substantial experience and proven success in economic evaluation, modelling and decision analytic skills in an UK NHS/social care/public health perspective; including appropriate design, conduct, analysis and reporting of studies. | | E |
| A track record of effective collaborative research involving health and social care professionals and academics from other disciplines | | E |
| Experience managing multi-disciplinary teams | | E |
| Evidence of high quality teaching and experience of curriculum development | | D |
| **Key Responsibilities**  This document is not designed to be a list of all tasks undertaken but an outline record of any faculty/post specific responsibilities (5 to 8 maximum). This should be read in conjunction with those contained within the accompanying generic Job Purpose. | | |
| * Contribute significantly to the future strategic development of the Surrey Health Economics Centre; * To develop and lead a team of researchers in innovative research proposals, identify sources of funding, submit funding bids, undertake high quality research aligned with the vision of the Department of Clinical and Experimental Medicine and the Surrey Health Economics Centre; * To maintain and build on existing research collaborations locally, nationally and internationally; * Seek to attract high quality doctoral students nationally and internationally; * To actively support Surrey’s contribution to the NIHR Applied Research Collaboration across Kent, Surrey and Sussex and the NIHR Research Design Service-SE; * To extend, transform and apply knowledge gained from research scholarship to teaching and programme development.   **N.B. The above list is not exhaustive**. | | |