

Academic Role Profile

Job Title:	Professor of Cognitive Psychology
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Responsible to:	Head of Department
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Responsible for:	Research staff employed on programmes and awards directed by the post holder. May have supervisory responsibility for other staff.
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Job Summary and Purpose
<p>To develop and lead a significant programme of research in line with the School's research strategy, attracting and securing significant research funds.</p> <p>To provide academic leadership in undergraduate and postgraduate courses within area of expertise.</p>

Main Responsibilities/Activities
<p>To develop the research activities of the School and the University by:</p> <p>Leading a significant programme of research, sustaining an extensive track record of published research findings in appropriate, peer reviewed research journals and/or monographs to maintain and enhance expert reputation in own subject area. Leading major funding bids that develop and sustain research support for the specialist area and advance the reputation of the Faculty and the University.</p> <p>Planning, co-ordinating and leading a significant programme of research in accordance with a specific project plan through a research team or a group of staff involved in research. Managing the financial and physical resources associated with the research activities. Supervising and guiding the work of staff and research and doctoral students on own specialist area. Monitoring progress on research projects and writing reports to relevant bodies about progress of research.</p> <p>Leading innovative research proposals and submitting funding bids, winning support for them and planning the research to be undertaken, as a self-contained item or as part of a broader programme. Developing these bids is likely to involve national and international collaboration with members of other Higher Education Institutions and partners in the public sector, business and policy. Within the University seeking collaborative research opportunities with other members of Faculty staff and developing multidisciplinary research links with other parts of the University where appropriate. Obtaining and sustaining research, consultancy and other additional funding</p> <p>Developing research activities which extend current thinking in the subject area, thereby enhancing the reputation of the School and the University.</p> <p>Maintaining an expert reputation in own subject area and providing appropriate guidance to staff and students</p>

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Engaging in external activities in accordance with the School's research strategy at a national and international level. Such activities will include membership of committees of academic and professional bodies, external examining, editing journals and contribution to professional networks, national and international meetings, societies and bodies (including governmental ones).

Engaging in external activities in accordance with the Faculty's research strategy at a national and international level. Such activities will include contribution to professional networks, national and international meetings, societies and bodies (including governmental ones).

Attending appropriate national and international conferences for the purpose of disseminating research results.

To develop the teaching activities of the School by:

Providing academic leadership at undergraduate and/or postgraduate level, as appropriate, by leading the development of new teaching methods and contributing to the design of psychology lecture series and/ or modules and taking responsibility for the quality of specific programme lecture series and or modules.

Taking an active role in teaching at undergraduate and postgraduate level; planning, delivering and critically reviewing a range of teaching and assessment activities including lectures.

Setting/marking programme work, practical sessions, supervisions, and examinations according to own area of subject specialism, and providing appropriate feedback to students.

Taking part in activities such as accreditation, validating and examining in relation to the University's associated institutions.

To engage in scholarship by:

Continually updating knowledge and understanding in the field or specialism. Extending, transforming and applying knowledge acquired from scholarship to teaching, research and appropriate external activities.

To undertake pastoral care of students by:

Acting as personal tutor for students, using listening, interpersonal and pastoral care skills to attend to sensitive issues and to undertake triage so as to direct students to appropriate University services.

To contribute to the efficient management and administration of the School, Faculty, the University and the wider academic community by:

Performing personal administrative duties throughout the School and the University as are recognised by the University as properly within the remit of role of professor, such as research

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group leader and roles associated with specific teaching programmes, as allocated by the Head of Department in liaison with the Head of School. Participates in relevant committees within the School/Faculty; as well as School/University committees where appropriate and/or where invited, contributing to the general life and work of the University.

Advising, supervising, mentoring and giving guidance to other staff. Taking overall responsibility for the welfare of staff drawing on specialist advice and support.

Person Specification

The post holder must be able to demonstrate :

A higher professional qualification, normally a doctoral degree or equivalent

Outstanding qualities and achievements in scholarship and research at a national and international level which have made a significant contribution to the advancement of their subject

Significant academic publication record

Evidence of leadership in research, including postgraduate research supervision

Teaching on and developing academic modules/units

Evidence of securing a significant amount of sustained research funding

Proven management and leadership qualities at a senior level

Proven administrative ability at a senior level

Evidence of contributions to conferences, professional meetings and societies at an international level and evidence of achievements in other external activities at an international level.

Evidence of high quality teaching at undergraduate and postgraduate level

Relationships and Contacts

Professors are expected to accept invitations to serve on national and international bodies, including governmental bodies. They will also be expected to contribute to the University by taking on roles that enable the University to meet its administrative needs.

To attract research funding, a Professor will be expected to liaise, develop and sustain relationships with potential sponsors.

Teaching and administrative duties will be allocated by the Head of Department in consultation with the Head of School within the context of the teaching programmes agreed by the Faculty Teaching and Learning Committee and the Faculty Teaching and Learning strategy and the University governance frameworks.

Special Requirements

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The post holder is expected to work outside normal office hours as necessary.

All staff are expected to:

- Positively support equality of opportunity and equity of treatment to colleagues and students in accordance with the University of Surrey Equal Opportunities policy.
- Help maintain a safe working environment by:
 - Attending training in Health and Safety requirements as necessary, both on appointment and as changes in duties and techniques demand
 - Following local codes of safe working practices and the University of Surrey Health and Safety Policy
- Undertake such other duties within the scope of the post as may be requested by the Head of Department.

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Addendum

This document provides additional information relating to both specific aspects of the post/Faculty and any post specific person specification criteria. The information contained within this document should always be read in conjunction with the accompanying generic Job Purpose.

Job Title: Professor of Cognitive Psychology

Background Information/Relationships

The post holder is expected to build a complementary programme of interdisciplinary research in Cognitive Psychology for the School of Psychology and to provide academic and strategic innovation to the Cognitive Psychology Research Group.

- We seek to appoint a Professor of Cognitive Psychology with an outstanding international profile in their field, a track record of publishing in world leading journals and a portfolio of successful external grant capture. We are looking for highly motivated individual with a creative and collegiate approach to Psychology who is committed to both research and teaching.
- We welcome applications from people working in all areas of cognitive psychology but would be particularly interested in people whose work focuses on topics related to more complex cognitive processes such as creativity, memory, reasoning and decision making. As effective research on these issues often requires interdisciplinary thinking, evidence of working effectively with other disciplines would be valuable.
- The post holder will be able to work at the interface between applied and theoretical approaches in psychology.
- It is essential that the successful candidate will be able to strategically link with one or more of the existing research areas in the Cognitive Psychology Research Group. It is desirable that the successful candidate will have an ability to contribute to other existing strengths in the Department and School.

Collaborations with colleagues across the Faculty in the Schools of Veterinary Medicine, Health Sciences or Bioscience and Medicine, and with colleagues in the Faculties of Engineering and Physical Sciences and Arts and Social Sciences are positively encouraged.

Person Specification

This section describes the sum total of knowledge, experience & competence required by the post holder that is necessary for standard acceptable performance in carrying out this role. This is in addition to the criteria contained within the accompanying generic Job Purpose.

	Essential/ Desirable
A higher research degree (PhD) in psychology or related discipline, or equivalent professional experience	E
World class outstanding sustained research performance (incl. an exceptional and continuing publication record as principal author in top quartile journals).	E
A proven and sustained strong track record of external research grant income generation) demonstrating leadership and independence and evidence of successful enterprise activity.	E
Evidence of sustained teaching excellence demonstrated by positive student evaluations and the advancement of high quality teaching and learning through the use of innovative teaching, assessment and feedback methods alongside research-led curricula development	E

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A proven track record in successfully supervising PhD students through to completion as principal supervisor	E
Evidence of scholarly contributions to conferences, professional meetings and societies at an international level, and evidence of achievements in other external activities at an international level	E
Successful completion of the Graduate Certificate in Learning & Teaching, or equivalent teaching qualification or FHEA status.	E
Proven leadership in knowledge transfer activities, the creation, development and dissemination of knowledge to the local, regional, national or international communities	E
Excellent communication, inter-personal and networking skills	E
<p>Key Responsibilities</p> <p>This document is not designed to be a list of all tasks undertaken but an outline record of any faculty/post specific responsibilities (5 to 8 maximum). This should be read in conjunction with those contained within the accompanying generic Job Purpose.</p>	
<ol style="list-style-type: none"> 1. Be responsible for the further development of a strategy to increase grant submission and capture for the Cognitive Psychology Section. 2. To be responsible for mentorship of academic colleagues within the Cognitive Psychology Section of the Department, in particular junior academic staff, to achieve recognition of world leading research activity. 3. Directly contribute to undergraduate and postgraduate teaching programmes (including lectures, tutorials, practical classes, project supervision etc...) <p>N.B. The above list is not exhaustive.</p>	