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| **Addendum** This document provides additional information relating to both specific aspects of the post/faculty and any post specific person specification criteria. The information contained within this document should always be read in conjunction with the accompanying generic Role Profile.  |
| **Job Title:** | Lecturer A in Medieval English Literature (Fixed-term; Teaching Focused) |
| **Background Information/Relationships** We wish to appoint a teaching-focused Lecturer A at 0.6 on a fixed-term basis to provide maternity cover for Dr Amy Morgan who will be taking 12 months leave from February 2023-February 2024. The successful candidate will be required to teach on our core modules at levels 4 and 5, and deliver options at level 6 and the MA, as well as undertake pastoral care, dissertation supervision, and associated administrative responsibilities. |
| **Person Specification** This section describes the sum total of knowledge, experience & competence required by the post holder that is necessary for standard acceptable performance in carrying out this role. This is in addition to the criteria contained within the accompanying generic Role Profile. |
|  | **Essential/Desirable** |
| PhD in medieval English Literature. | E |
| Experience of teaching in HE in UK  | E |
| Experience using a virtual learning environment | E |
| Experience of course co-ordination and administration in Higher Education | D |
| Teaching qualification | D |
| Track record of academic publications in the field of medieval literature.  | D |
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| **Special Requirements**  | **Essential/Desirable** |
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| **Key Responsibilities**This document is not designed to be a list of all tasks undertaken but an outline record of any faculty/post specific responsibilities (5 to 8 maximum). This should be read in conjunction with those contained within the accompanying generic Role Profile. |
| * Teach on and contribute to the marking and administration of a range of modules on both UG and PGT English programmes, including but not limited to medieval and early modern literature modules and survey modules. The appointment may also be asked to deliver a level 6 and 7 option on Children’s Literature.
* Supervise and mark UG and PGT dissertations.
* Take on appropriate administrative duties within the School, as directed by the Head of School, such as acting as a Personal Tutor and attending Open and/or Applicant Days.
* Participate in English team meetings and School committees such as Board of Studies and Examination Boards, and will take on administrative roles.

**N.B. The above list is not exhaustive**. |