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| **Job Title:** | Professor  (Research and Teaching Track) |

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| **Responsible to:** | Head of Department and Faculty |

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| **Responsible for:** | Research staff employed on programmes and awards directed by the post holder. May have supervisory responsibility for other staff. |

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| Job Summary and Purpose |
| To develop and lead a significant programme of research in line with the Faculty’s research strategy, attracting and securing significant research funds.  To provide academic leadership in undergraduate and postgraduate courses within area of expertise. |

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| **Main Responsibilities/Activities** |
| **To develop the research activities of the Faculty and the University by:**  Leading a significant programme of research, sustaining an extensive track record of published research findings in appropriate, peer reviewed research journals and/or monographs to maintain and enhance expert reputation in own subject area.  Planning, co-ordinating and leading a significant programme of research in accordance with a specific project plan through a research team or a group of staff involved in research. Managing the financial and physical resources associated with the research activities. Supervising and guiding the work of staff and research and doctoral students on own specialist area.  Leading innovative research proposals and submitting funding bids, winning support for them and planning the research to be taken, as a self-contained item or as part of a broader programme. Obtaining and sustaining research, consultancy and other additional funding  Seeking collaborative research opportunities with other members of Faculty staff and develop multidisciplinary research links with other parts of the University where appropriate.  Developing research activities which extend current thinking in the subject area, thereby enhancing the reputation of the Faculty and the University.  Maintaining an expert reputation in own subject area and providing appropriate guidance to staff and students  Engaging in external activities in accordance with the Faculty’s research strategy at a national and international level. Such activities will include membership of committees of academic and professional bodies, external examining, editing journals and contribution to professional networks, national and international meetings, societies and bodies (including governmental ones).  Engaging in external activities in accordance with the Faculty’s research strategy at a national and international level. Such activities will include contribution to professional networks, national and international meetings, societies and bodies (including governmental ones).  Attending appropriate national and international conferences for the purpose of disseminating research results.  Leading major funding bids which develop and sustain research support for the specialist area and advance the reputation of the Faculty and the University.  Sustaining and developing professional expertise and maintaining the requirements for registration with the appropriate body (*for academics with clinical links only*).  Contributing to the wider national and international academic community general life and work of the University through, for example, editing journals and refereeing papers.  **To develop the teaching activities of the Faculty by:**  Providing academic leadership at undergraduate and/or postgraduate level, as appropriate, by leading the development of new teaching methods and designing programme units and taking responsibility for the quality of programme units.  Taking an active role in teaching at undergraduate and postgraduate level; planning, delivering and critically reviewing a range of teaching and assessment activities including lectures.  Setting/marking programme work, practical sessions, supervisions, fieldwork and examinations according to own area of subject specialism, and providing appropriate feedback to students.  Taking part in activities such as validating and examining in relation to the University’s associated institutions.  **To engage in scholarship by**:  Continually updating knowledge and understanding in the field or specialism. Extending, transforming and applying knowledge acquired from scholarship to teaching, research and appropriate external activities.  **To undertake pastoral care of students by:**  Using listening, interpersonal and pastoral care skills to deal with sensitive issues concerning students and provide support. Appreciating the needs of individual students and their circumstances. Acting as personal tutor and giving first line support. Taking responsibility for the initial resolution of all student issues within and outwith standard procedures, and ensuring that an appropriate framework is developed and used for pastoral care issues.  **To contribute to the efficient management and administration of the Faculty, the University and the wider academic community by:**  Performing personal administrative duties throughout the Faculty and the University as are recognised by the University as properly within the remit of role of professor, such as research group leader and roles associate with teaching programmes, as allocated by the Head and contributing to the general life and work of the University.  Advising, supervising and giving guidance to other staff. Taking overall responsibility for the welfare of staff drawing on specialist advice and support. |

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| **Person Specification** |
| **The post holder must have:**  A higher professional qualification, normally a doctoral degree or equivalent  Outstanding qualities and achievements in scholarship and research at a national and international level which have made a significant contribution to the advancement of their subject  Significant academic publication record  Evidence of leadership in research, including postgraduate research supervision  Teaching programmes, and/or internationally recognised textbooks.  Evidence of securing a significant amount of sustained research funding  Proven management and leadership qualities at a senior level  Proven administrative ability at a senior level  Evidence of contributions to conferences, professional meetings and societies at an international level and evidence of achievements in other external activities at an international level.  Evidence of high quality teaching at undergraduate and postgraduate level |

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| **Relationships and Contacts** |
| Professors are expected to accept invitations to serve on national and international bodies, including governmental bodies. They will also be expected to contribute to the University by taking on roles that enable the University to meet its administrative needs.  To attract research funding, a Professor will be expected to liaise with existing and potential sponsors.  Teaching and administrative duties will be allocated by the Head of Faculty, within the context of the teaching programmes agreed by the Faculty Learning and Teaching Committee |

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| **Special Requirements** |
| The post holder is expected to work outside normal office hours as necessary. |

### All staff are expected to:

* Positively support equality of opportunity and equity of treatment to colleagues and students in accordance with the University of Surrey Equal Opportunities policy.
* Help maintain a safe working environment by:
* Attending training in Health and Safety requirements as necessary, both on appointment and as changes in duties and techniques demand
* Following local codes of safe working practices and the University of Surrey Health and Safety Policy
* Undertake such other duties within the scope of the post as may be requested by your Manager.

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| **Addendum**  This document provides additional information relating to both specific aspects of the post/faculty and any post specific person specification criteria. The information contained within this document should always be read in conjunction with the accompanying generic Role Profile. | | |
| **Job Title:** | Section Lead Oncology, Professor/Associate Professor of Medical Oncology | |
| **Background Information/Relationships**  The Faculty of Health and Medical Sciences is currently expanding its areas of expertise and wishes to create a new section lead position for Oncology in the Department of Clinical and Experimental Medicine in the School of Biosciences and Medicine. This is to ensure the leadership and continued growth of the strong research culture within the medical community at Surrey fostering greater interactions with clinical colleagues at partnering trust also within the newly created Medical School. The postholder should have close links with partnering trust or hold an NHS consultant post. It will further enable multi-disciplinary research and sharing of state-of-the-art facilities across key themes underpinning the University of Surrey’s Research Strategy, namely Innovation for Health and One Medicine. This will build on areas of existing expertise to establish themselves as a recognised Centre of excellence for cancer research helping increase visibility and sharing of state-of-the-art facilities within and outside the university. Overall, the successful candidate will develop and lead a significant programme of cancer research and teaching that will attract and secure significant research funds.  **The post holder will be responsible for:**  Building and leading a complementary programme of interdisciplinary research in cancer research. The post holder will be responsible for leading a multidisciplinary team and manage core oncology facilities including biobanks in compliance with governance procedures. They will be expected to lead on development of innovative research proposals, identifying sources of funding, submitting funding bids, undertaking high quality research and publishing, thereby supporting the School, Faculty and University research strategy. They will contribute to learning and teaching across relevant modules and ensure an excellent student experience within taught sessions. In addition to offering innovative, scholarly activity that is attractive to external partners, including the NHS, industry, SMEs and other academic centres. | | |
| **Person Specification**  This section describes the sum total of knowledge, experience & competence required by the post holder that is necessary for standard acceptable performance in carrying out this role. This is in addition to the criteria contained within the accompanying generic Role Profile. | | |
|  | | **Essential/ Desirable** |
| A higher research degree (PhD) in field related to bio-medical science or related discipline | | E |
| International research recognition, including an exceptional and continuing publication record | | E |
| A proven and sustained track record of external research grant income generation demonstrating research leadership; | | E |
| Evidence of teaching excellence demonstrated by positive postgraduate student evaluations and the advancement of high-quality teaching and learning through the use of innovative methods | | E |
| A proven track record in supervising PhD students through to completion. | | E |
| GMC Registration or close relationship with partnering NHS trust | | D |
| Evidence of esteem and scholarly contributions to conferences, professional meetings and societies | | D |
| Successful completion of the Graduate Certificate in Learning & Teaching or equivalent teaching qualification or significant career academic teaching experience | | E |
| Experience with managing a multidisciplinary team and research facilities | | E |
| Proven leadership in knowledge transfer activities, the creation, development and dissemination of knowledge to the local, regional, national or international communities. | | E |
| Experience of the NHS and ability to work build successful collaborations within the NHS at a senior level | | D |
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| **Special Requirements** | | **Essential/ Desirable** |
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| **Key Responsibilities**  This document is not designed to be a list of all tasks undertaken but an outline record of any faculty/post specific responsibilities (5 to 8 maximum). This should be read in conjunction with those contained within the accompanying generic Role Profile. | | |
| 1. To build oncology research collaborations locally, nationally and internationally; 2. To develop and lead a team of internationally recognised researchers in innovative oncology research; 3. To contribute to innovative teaching and learning; 4. To develop sustainable relationships and work with partnering trusts and the School of Medicine; 5. To secure continuous extramural research funding so as to undertake and publish research of the highest standards; 6. To provide leadership, mentorship and management of PhD students and academic colleagues to achieve recognition of world leading research activity; 7. To provide leadership in the national and international recruitment and training of postgraduate students and the development of international collaborations; 8. To extend, transform and apply knowledge gained from research scholarship to education and to innovation in translation and societal impact.   **N.B. The above list is not exhaustive**. | | |